ZEIGLER LIBRARY BOARD - MINUTES

June 16, 2026

I. Call to order	**Time: 6:05**

II. Roll Call

Board Members Present: **Director:** Erin Wetterlin

Briana Bean	☒
Scott McGraw	☒
Windy Morgan	☒
Christina Fenner	☒
James Mueller	☒

III. Minutes Approval: See Attached. Motion to adopt the meeting minutes of 5/19/26 be adopted as read.

Motion by:	Scott McGraw		
Second:	Briana Bean		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐

I. Treasurer's Report: See Attached. Motion to adopt Treasurer's report presented on 6/16/26.

a. Per Capita Grant will bring in $22,000 additional funds
b. New cameras will use up the rest if the tech fund +$100

Motion by:	Christina Fenner		
Second:	Windy Morgan		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐

IV. Librarian's Report

a. See attached report.
b. Three boxes of donated books have been bar coded
c. Earning prizes to read books (one per book) is going great 34 books read 16 kids registered for the summer reading program.
   James suggests we speak with local pizza co. or ice cream cones (Mad Mans Pizza West Frankfort Erin or Dairy Queen James) To give kids the personal pizza
d. Working with Ciera to improve accessibility.
e. Working through IMPLAR errors mostly due to more robust programs and circulation numbers.
f. Still waiting to get the insurance policy from the city

g. Follow up Fire Dept check-up.
h. Erin ordered bar codes for a cheaper cost that can be printed on Avery labels

V. New Business

a. Schedule time to reorganize the reading room
b. Purchase display table for button house. Discussing moving elsewhere to make that space larger. James will check with Jim to see if you could build us tables.
c. Addendum to prior accessibility budget of $300 to include an additional $300 to build tables for button house and kid's activity table.

Motion by:	Brianna Bean		
Second:	Scott McGraw		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐

VI. Old Business

a. Southern Illinois Community Foundation follow up discussion and vote to move money into non-endowed and endowment fund.

Brianna would like to do a split with a $5000 in endowed and $5000 non-endowed
James suggested we change the certificate to an endowed fund to get better interest.
Christina will get process started with designated fund of $5000 will created a designated description for review.

b. Community garden project: Plants were purchased by Christina, but in fear of them dying they were planted in her garden.
c. Follow up on employee personal manual. Copy for review sent by Scott. Christina will go forward.

Summer movie update. Annual public performance license is ending and we need to renew. Cost was donated last year. We do get a group discount from IHLS. Renew annual public performance license: $458

Motion by:	Briana Bean		
Second:	Scott McGraw		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐

d. Movie Night TO DO list

- Christina to pick up popcorn, water, Capri Sun, Ice Cream with spoon and Sherbert cups, cooler,
- Brianna to bring additional snacks
- Donation sign for snack table
- Scott to check on Dinosaur suite and shirts

I. Facility

a. Fridge just needs to be set up.
b. Christina to get estimate for vinyl flooring 450 square feet. Headed to Home Depot later this week.

II. Adjourn Meeting

Recommended motion: I move that we adjourn the meeting.
Time: 8:15

Motion by:	Christina Fenner		
Second:	Scott McGraw		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐