ZEIGLER PUBLIC LIBRARY BOARD MEETING: AGENDA ITEMS

Call to order	**Time: 6:0**	**Date: August 18, 2026**

III. **Roll Call**

Board Members Present:

Briana Bean	☒
Scott McGraw	☒
Windy Morgan	☒
Christina Fenner	☒
James Mueller	☒

Director: Erin Wetterlin

IV. Minutes Approval: See attached.

Recommended motion: Adopt the meeting minutes of 6/19/26 to be adopted as read.

Motion by:	Scott McGraw		
Second:	Windy Morgan		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐

V. Treasurer's Report: See attached.

Recommended motion: Adopt the Treasure's report of 7/18/26 to be adopted as read.

Motion by:	Christina Fenner		
Second:	Briana Bean		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐

(Including July and June)

VI. Librarian's Report: See the attached report.

Notes:

Publish year-to-year report to website and post on social about it. (Christina)

Look up what needs to be legally pot

ed (HR) via IL law.

Nonresidents Fee Formula flate fee $18.80

Motion by:	Scott McGraw		
Second:	Chritina		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐

VII. Homecoming movie event and task delegation. See the attached document.

VIII. New Business

a. Head Start: We got a head start request that asks us to provide full support services that seem unrealistic Scott will follow up to see what we would need to provide and what is offered as part of the program.

b. Grant allegations defined:

   i. Update Director's hours 30 hours per week and pay scale update. Board decided to Allocate $8000 to *Employee Performance Budget* until further research is done on what we can do legally in terms of compensation.

Motion by:	Christina Fenner		
Second:	Windy Morgan		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐

c. Garden club flower bed cleanup and flower budget

IX. Old Business

a. Homecoming movie: See directors report

b. Personnel Manual approval: Vote for next meeting

c. Follow up: Purchase display table for button house. Discuss moving elsewhere to make that space larger. James will check with Jim to see if you could build us tables.

X. Facility

a. The fridge just needs the handles attached. (James)

b. A/C replacement: Select city meeting representative to request and have proposal ready

   i. Can the grant be used to pay $4850 AC bill? Legay yes.

   ii. Are the Library Foundation's assets public? Should we request from the foundation?

   iii. Christina, to request funds from city board and/or Foundation to replace air next spring Request for dual head mini split $2000.

XI. Adjourn Meeting/ Time: 8:35pm

Recommended motion: I move that we adjourn at (time).

Motion by:	Christina Fenner		
Second:	Scott McGraw		
Briana Bean	Y ☒	N ☐	A ☐
Christina Fenner	Y ☒	N ☐	A ☐
Scott McGraw	Y ☒	N ☐	A ☐
Windy Morgan	Y ☒	N ☐	A ☐
James Mueller	Y ☒	N ☐	A ☐